



	Superannuation Committee
Date:	28 November 2012
Subject:	Pension Fund Budget
Summary <ul style="list-style-type: none">At the Committee's request, this paper presents a budget for the current year and the next two financial years of the costs relating to officers' time in running the Fund.	
Recommendation <p>That the Committee notes the report.</p>	



City of Westminster

Superannuation Committee

Date:	28 November 2012
Classification:	For Publication
Title of Report:	Pension Fund Budget
Report of:	Chief Operating Officer
Wards involved:	All
Policy context:	Effective control over Council activities
Financial summary:	There are no immediate financial implications arising from this report, although investment performance has an impact on the Council's employer contribution to the Pension Fund and this is a charge to the General Fund
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1. STAFF COSTS

- 1.1. At the Committee's request, the tables below set out the expected costs for Officers' time in running the pension fund. The tables are based on current salaries (including NI and pension contributions) and on-costs (property, IT, etc) and the proportion of time each officer spends on the fund.
- 1.2. The time spent is based on experience to date, and Officers do not expect this to change materially in the near future. Overheads are approximately £15,500 per person on a full time basis – in the tables below, the fund is charged the relevant proportion.
- 1.3. The table below shows the Finance staff. The costs here would be the expected annual cost for the current year, and subsequent two years.

Post Holder	% time charged to Pension Fund	Full year cost Pension Fund (£)
Chief Operating Officer	5%	11,049
Director of Corporate Finance & Investment	30%	46,578
Pension Manager	100%	119,787
Treasury Officer	10%	6,460
Treasury Manager	10%	7,296
Total	1.55 FTE	191,170

- 1.4. The table below shows costs for HR staff. The costs would be expected to be the annual cost for the current year. Costs for the subsequent two years would be expected to be the same but inflated by annual pay awards

Post Holder	% time charged to Pension Fund	Full year cost Pension Fund (£)
Director of HR	15%	21,174
Senior HR Manager	20%	24,746
HR Advisor - Pensions	100%	70,805
Pensions Co-ordinator	75%	42,340
HR Advisor – Payroll	10%	7,080
Senior HR Manager - Policy	5%	6,186
Total	2.25 FTE	172,331

BACKGROUND PAPERS

The background papers listed below are not for public inspection by virtue of Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that it contains exempt information, namely information relating to the financial or business affairs of any particular person (including the authority holding that information).

1. Pension Costs – Superannuation Committee, 24 May 2012.

2. Pension Fund – External Costs – Superannuation Committee, 11 September 2012

If you have any questions about this report, or wish to inspect one of the background papers, please contact Jonathan Hunt on 020 7641 1804 or jonathanhunt@westminster.gov.uk.