

Committee: General Purposes Urgency Sub	Date: 25 October 2004	Title of Report: Terms of Reference of the Learning Services Overview and Scrutiny Committee
Classification: For General Release		Report of : Director of Legal and Administrative Services
Wards involved:	None	
Policy context:	Management of the Council	
Financial Summary:	There are no financial implications	
Officer Contact:	Mick Steward: 020 7641 3134 Email: msteward@westminster.gov.uk	

1. Summary of Report

- 1.1 The Leader of the Council has asked that the necessary arrangements be made to enable the Arts and Leisure Overview and Scrutiny Sub-Committee to give its views on the overview and scrutiny function in respect of grants relating to the arts and leisure functions within the Sub-Committee's terms of reference to the Leisure and Lifelong Learning Overview and Scrutiny Committee.
- 1.2 In order to facilitate this change it is necessary to make a small consequential amendment to the terms of reference of the Learning Services Overview and Scrutiny Committee, as set out in this report.

2. Recommendations

- 2.1 That the Council be recommended to approve the revised terms of reference attached as Appendix A.

3. Background Information

- 3.1 The Learning Services Overview and Scrutiny Committee, at its meeting on 11 October, considered a report submitted at the request of the Leader of the Council seeking the Committee's approval to amend the terms of reference of the Arts and Leisure Overview and Scrutiny Sub-Committee so that it provides its views in respect of the overview and scrutiny function concerning grants to voluntary bodies for those arts and leisure functions already within the terms of reference of the Sub-Committee to the Learning Services Committee.
- 3.2 The Committee agreed to amend the terms of reference of the Arts and Leisure Overview and Scrutiny Sub-Committee subject to the General Purposes Committee/Council agreeing to the amendment to the Learning Services Overview and Scrutiny Committee's terms of reference, as set out in this report.
- 3.3 Also at its meeting on 11 October the Learning Services Overview and Scrutiny Committee agreed to amend the name of the Vulnerable Children O&S Sub-Committee to the Supporting Children and Families O&S Sub-Committee.

4. Legal and Financial Implications

- 4.1 There are no legal or financial implications arising from this report.

Background Documents

If you wish to inspect any of the background documents please contact Mick Steward – 020 7641 3134

The background documents used in the preparation of this report are:

- Constitution.

APPENDIX A APPENDIX A

LEARNING SERVICES OVERVIEW AND SCRUTINY COMMITTEE

1. CONSTITUTION

Ten Members of the Council (8 Majority Party Members and 2 Minority Party Members) but shall not include a Member of the Cabinet; 4 co-opted Members with voting rights ie one co-opted representative each from the Church of England and Roman Catholic Diocesan Education Boards and two Parent Governor Representatives. 2 co-opted Members without voting rights, ie 2 Headteachers of Westminster maintained schools.

2. TERMS OF REFERENCE

(a) To carry out the Overview and Scrutiny functions as set out in Article 6 of the Constitution in respect of matters ~~relating to Learning Services~~, as set out in the terms of reference of the Cabinet Members for Leisure and Lifelong Learning, Schools and Social Services to the extent that they impact on the following:-

- (i) Early Childhood Services.
- (ii) Schools.
- (iii) Youth Service.
- (iv) Adult Education.

~~(b) The Overview and Scrutiny functions in respect of all matters in relation to grants to and the City Council's relationship with the Voluntary Sector, having regard to any views of the Arts and Leisure Sub-Committee concerning grants relating to matters within the terms of reference of that Sub-Committee.~~

~~(c) The Overview and Scrutiny functions in respect of Libraries, Leisure Centres and Facilities, Sports and Arts to be more fully carried out by the Arts and Leisure Overview and Scrutiny Sub-Committee.~~

~~The Overview and Scrutiny functions, including all matters in relation to grants and the Council's relationship with the voluntary sector, in respect of Libraries, Leisure Centres and Facilities, Sports, and Arts, to be more fully carried out by the Arts and Leisure Overview and Scrutiny Sub-Committees. The Overview and Scrutiny function in respect of all other grants matters within the terms of reference of the Cabinet Member for Leisure and Lifelong Learning and the Council's relationship with the voluntary sector excepting such matters to rest with the Learning Services Overview and Scrutiny Committee.~~

Formatted: Bullets and Numbering

~~(e)(d) The Overview and Scrutiny functions in respect of Looked After Children, Child Protection, Children with Disabilities, Children in Need, Special Educational Needs and Behavioural Problems and the Youth Offending Team to be more fully carried out by the Vulnerable Children Overview and Scrutiny Sub-Committee.~~

Formatted: Bullets and Numbering

~~(d)(e) To participate as necessary in Best Value reviews by:~~

Formatted: Bullets and Numbering

- (i) receiving reports on Best Value Reviews; and
- (ii) making recommendations, where necessary, as a result of Best Value Reviews, to the Cabinet or relevant Cabinet Member.