

City of Westminster

STAFF APPEALS SUB-COMMITTEE

Meeting Date: **TUESDAY 21 JANUARY 2003**

Time: **10.00AM**

Venue: **ROOM 5, 17TH FLOOR, CITY HALL,
VICTORIA STREET SW1**

Members of the public may attend the meeting for items 1, 2 and 3 only as it is likely that they will then be excluded by virtue of Paragraph 1 of Schedule 12A of the Local Government Act 1972.

If you require further information, please contact the Committee Officer, Anne-Marie Boyce:-

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Members of the Sub-Committee:

Councillors: Alan Bradley
Pamela Batty
Guthrie McKie

Note for Members: With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Legal and Administrative Services in advance of the meeting.

AGENDA

1. MEMBERSHIP OF THE SUB-COMMITTEE

- 1.1 To note the membership of the Sub-Committee as reported to the Annual Council meeting on 15 May 2002.
- 1.2 The Director of Legal and Administrative Services to report any changes.
- 1.3 To appoint a Chairman. The Leader has nominated Councillor Alan Bradley.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any prejudicial interests in matters on this agenda.

3. EXEMPT REPORTS UNDER THE LOCAL GOVERNMENT ACT 1972

RECOMMENDED: That under Section 100 (A) (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business because they involve the likely disclosure of exempt information on the grounds shown below:

<u>Item No.</u>	<u>Grounds</u>	<u>Para. of Part 1 of Schedule 12A of the Act</u>
4	Information relating to an employee	1
5	Information relating to an employee	1

4. MINUTES

To sign the Minutes of the meetings held on 12 and 19 March 2002 (copies attached.)

5. TO CONSIDER THE APPEAL OF AN EMPLOYEE IN THE EDUCATION DEPARTMENT

5.1 Notes for Procedural Guidance attached.

5.2 Director of Legal and Administrative Services to report:

- (i) the receipt of a letter (copy attached) from a member of staff in the Education Department appealing against the decision of the Head of Learning Services to dismiss him from the Council's service; and
- (ii) that the grounds of the appeal are on the severity of the action taken and the finding of the disciplinary hearing on a point of fact.

5.3 Report of the Director of Education attached.

**C WILSON
DIRECTOR OF LEGAL & ADMINISTRATIVE
SERVICES**

13 January 2003