

Head of Administrative Services

This matter is being dealt with by:
Ron Cork

To the Members of the Cabinet Urgency
Committee
Councillors: Colin Barrow, Melvyn Caplan
and Robert Davis

Direct line/Voicemail: **(020) 7641 3132**
Fax No: **(020) 7641 2917**
E-Mail: **rcork@westminster.gov.uk**

cc: Chairman and Vice Chairman of
Resources and Corporate Services
Councillor Paul Dimoldenberg

Your ref:
My ref: AS/RC

Date: 30 March 2009

Dear Councillor

NEW ORGANISATIONAL MODEL: CREATION OF SERVICE SUPPORT UNITS

I attach for your attention a report to the Cabinet Urgency Committee on the above-mentioned subject.

In accordance with Standing Order 40 (5) relating to urgent decisions between meetings, the Chief Executive will take a decision on this report by 6 April. You may make written representations in the meantime by completing the attached proforma and returning it to me by 11am on 6 April. Email representations are acceptable.

Any representations received will be taken into account by the Chief Executive and you will be informed of the outcome.

If you have any questions about the report please contact Graham White on 020 7641 3221.

Yours sincerely

Head of Cabinet, Committee and Scrutiny Secretariat