

CITY OF WESTMINSTER
COMMITTEE OF THE CABINET MEETING
MINUTES OF PROCEEDINGS

At a meeting of the **Committee of the Cabinet** held on **Wednesday 20 September 2006** at **5:38pm** on the rising of the meeting of the Committee of the Cabinet (Smoke Free Premises and Vehicles) which started at 5.00pm, at City Hall, Victoria Street, SW1.

Present: Councillors Sarah Richardson (Chairman), Colin Barrow and Sir Simon Milton.

Also present: Councillor Michael Brahams.

1. INTRODUCTION BY THE CHAIRMAN

1.1 The Chairman welcomed all present to the meeting.

2. DECLARATIONS OF INTEREST

2.1 Councillor Barrow declared a non-prejudicial interest in that he was the parent of a child currently attending a Westminster Primary School, who was likely to go on to attend a Westminster Secondary School.

3. EXEMPT REPORT UNDER THE LOCAL GOVERNMENT ACT 1972

3.1 RESOLVED: That under Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 as amended; the public and press be excluded from the meeting for the following items of business because they involve the likely disclosure of information on the grounds shown below:

Agenda Item No.	Grounds	Para of Part 1 of Schedule 12A of the Act
6	Information relating to the financial or business affairs of any particular person (including the authority holding that information)	3

4. BUILDING SCHOOLS FOR THE FUTURE – BSF PROCUREMENT PROCESS AND CONFIRMATION OF DELEGATIONS FOR INVITATION TO CONTINUE THE DIALOGUE (see report of the Director of Building Schools for the Future – agenda item 6)

4.1 The Director, Building Schools for the Future (BSF), introduced a report providing Members with information about the progress of the procurement

process for the Westminster BSF programme and requesting that delegated authority be granted to the Chief Executive to issue the Invitation to Continue the Dialogue (ITCD) for the next stage of the procurement process.

- 4.2 The Committee noted that, following the publication of the Official Journal of the European Union (OJEU) notice to start the procurement process, a number of companies had indicated their interest in the work and some of these had been identified as suitable to participate in the procurement process.
- 4.3 Members discussed (a) the level of competition provided by the bidders and the strengths and weaknesses associated with each of the companies; and (b) the likelihood of being able to simplify the procurement process. It was also noted that the one off revenue growth needed to fund the next stage of the BSF process had been submitted through the normal budget review process for consideration by Members and, if approved, would be included within the Council's budget.
- 4.4 It was suggested that the next meeting of the Committee of the Cabinet would consider the capital and revenue implications of the BSF Procurement Process in more detail and that relevant finance officers would be in attendance to advise the Committee of progress in relation to the budget review process.
- 4.5 **RESOLVED:** That:
1. That the report be declared not for publication under Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 as amended in that it contains information about the business affairs of the Authority;
 2. That the Chief Executive be authorised to issue the Invitation to Continue the Dialogue for the next stage of the BSF procurement;
 3. That the planned BSF procurement process and target dates be noted; and
 4. That the capital and revenue bids being submitted through the normal budget review process be noted.

Reason for Decisions:

In order to keep to the agreed timescales, and subject to the issue of suitable value for money bids, it is important for the Invitation To Continue Dialogue to be issued on the target date.

5. END OF MEETING

- 5.1 The meeting ended at 6:15pm.

Chairman

Date