



City of Westminster

# Committee Report

<b>Date:</b>	<b>15 November 2016</b>
<b>Classification:</b>	<b>For General Release</b>
<b>Title:</b>	<b>Members Code of Conduct – Training Update</b>
<b>Report of:</b>	<b>Head of Committee and Governance Services</b>
<b>Financial Summary:</b>	<b>There are no financial implications</b>
<b>Report Author and Contact Details:</b>	<b>Mick Steward, Head of Committee and Governance Services</b> <b>Tel: 7641 3134; <a href="mailto:msteward@westminster.gov.uk">msteward@westminster.gov.uk</a></b>

## **1. Executive Summary**

- 1.1 The Monitoring Officer has held three sessions for Members following the adoption of the Members Code of Conduct by the Council on Wednesday 13 July 2016.
- 1.2 This report sets out the progress being made towards achieving 100% coverage of all Members.

## **2. Recommendations**

- 2.1 That the report be noted.
- 2.2 That a further fuller report be submitted to the next meeting following the conclusion of the training sessions.

## **3. Background Information**

- 3.1 The third of the programmed sessions is due to be held on Monday 14 November and a further 22 Members are currently due to attend. Accordingly, if the attendance is confirmed over 40 Members will have attended these sessions or a bespoke one to one session.
- 3.2 Further bespoke sessions will be offered to ensure all Members receive the necessary briefing. The aim remains that all Members either attend one of the three sessions or a bespoke session with the Director of Law or one of her senior colleagues.

3.3 As the last of the sessions is only due to be held the day before the meeting it is not possible to bring forward any evaluation data at this stage. This will be reported to the next meeting of the Committee. However, initial feedback has been positive with Members in particular commenting on the benefit of the various scenarios used for group sessions.

**4. Legal Implications**

4.1 The adoption of a Members Code of Conduct meets the requirements of the Localism Act which provides for every local authority to have a Code and contain certain core requirements. The Council has adopted such a Code.

**5. Other Implications:** None.

**If you have any questions about this report, or wish to inspect one of the background papers, please contact:  
Mick Steward, Head of Committee and Governance Services  
Tel: 7641 3134; [msteward@westminster.gov.uk](mailto:msteward@westminster.gov.uk)**