

# Westminster Scrutiny Commission

<b>Date:</b>	Wednesday 24 <sup>th</sup> May 2017
<b>Classification:</b>	General Release
<b>Title:</b>	<b>Scrutiny Work Programmes</b>
<b>Report of:</b>	Julia Corkey- Director of Policy, Performance and Communications
<b>Cabinet Member Portfolio</b>	This report covers all portfolios
<b>Wards Involved:</b>	All
<b>Policy Context:</b>	Civic Leadership/Opportunity and Fairness Across the City/ World Class City.
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## 1. Executive Summary

- 1.1 This report presents the draft work programmes for each scrutiny Committee in so far as they are agreed at the time of writing. The work programme for the Commission will be determined following discussion at the meeting on 24<sup>th</sup> May 2017.

## 2. Key Matters for the Commission's Consideration

- 2.1 The Commission is asked to consider and note the contents of the work programmes and make any recommendations for the Committees to consider.

## 3. Background

- 3.1 The process for developing the work programme starts in February. In considering a work programme for each Committee the following sources have been reviewed:
- City for All
  - The Departmental Business Plans
  - KPI performance
  - City Survey feedback
  - Discussion with Cabinet Members, senior officers and frontline Councillors

- Complaints Analysis
  - National and regional policy developments
- 3.2 The Chairmen and the Committees have also imputed into each draft work programme.
  - 3.3 Each Policy & Scrutiny Committee has the option to establish Task Groups and Single Member Enquiries where the subject merits a more in depth study entailing the need for research and detailed examination.
  - 3.4 Each of the draft work programmes will be published on the Council's website and be updated regularly throughout the year.
  - 3.5. The Commission is advised to note the need to avoid potential overlap between the work of the Audit & Performance Committee and scrutiny of shared services by the Royal Borough of Kensington & Chelsea. While Westminster and Kensington & Chelsea do share work programmes once they are finalised, it should be noted that the Committees of each Council and will often require individual reports looking at specific local issues.
  - 3.6 Although work programmes are agreed at the beginning of each cycle, it is not unusual for them to change throughout the year as new issues arise or Committees prioritise their workload. It should be noted that some Committees have indicated they would like to review one item in depth at each meeting in addition to the Cabinet Member updates.
  - 3.7 This year there are five cycles of Committee meetings instead of the usual six due to the elections next May. This will mean that we are likely to be in Purdah again for the April 2018 cycle of meetings and agenda items will be reviewed in good time to avoid any potential breaches. The May cycle this year did suffer some losses and late agenda swaps to accommodate central government purdah requirements.
  - 3.8 It should be noted that the Adults, Health & Public Protection Policy & Scrutiny Committee are working towards having an Urgency Sub-Committee in June immediately after the General Election to consider a presentation from Central London CCG laying out their plans for the year ahead and this will inform the work programme for the Committee beyond June.
  - 3.9 The Commission will be aware that the Council has given notice to make changes to a number of shared Tri-borough services. It is a proposal that the Commission be updated regularly at a strategic level and then each Committee where it is relevant receive regular operational updates.

**If you have any queries about this Report or wish to inspect any of the Background Papers please contact Muge Dindjer x2636**  
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## **APPENDICES:**

### Appendix 1- Draft Scrutiny Work Programmes

# Work Programme

Adults, Health & Public Protection Committee



## ROUND ONE ( 19 JUNE 2017)

Agenda Item	Reasons & objective for item	Represented by:
Cabinet Member Update	To hold to account and review the activity of the Cabinet Member.	Cllr Heather Acton
Policing Plan Implementation including BCU	An update on the latest	Borough Commander Sara Sutton Sam Cunningham Rebecca Lawrence
MOPAC Funding	To consider the prospectus for co commissioned funding and influence the expressions of interest.	Sara Sutton
Safer Westminster Plan	Objectives and plans for the year ahead and progress report on performance.	Chair of the Safer Westminster Partnership- Peter Ayling

## ROUND TWO ( 20 SEPTEMBER 2017)

Agenda Item	Reasons & objective for item	Represented by:
Cabinet Member Update	To hold to account and review the activity of the Cabinet Member.	
Draft Primary Care Strategy	For committee to be consulted prior to adoption	CLCCG WLCCG
STP Delivery and the continuing integration of Health and Social care	Baseline report and identification of member concerns	CLCCG WLCCG Executive Director of Adult Social Care

## ROUND THREE (22 NOVEMBER 2017)

Agenda Item	Reasons & objective for item	Represented by:
Cabinet Member Update	To hold to account and review the activity of the Cabinet Member.	

How can Business support best practice in public safety?	To identify how business does/could support the Police to help reduce crime. To include the Licensing Charter	BIDs Safer West End
Evening and Night time economy		Cllr Angela Harvey as Chairman of Licensing

#### ROUND FOUR (31 JANUARY 2018)

Agenda Item	Reasons & objective for item	Represented by:
Cabinet Member Update	To hold to account and review the activity of the Cabinet Member.	Cllr Heather Acton
Public Health- a focus on prevention and prioritisation	For the Committee to assess how successful the prevention agenda has been to date and to understand and comment on the prioritisation framework for public health.	Dr Mike Robinson Andy Durrant Sara Sutton
CCG Community Services programme- a focus on changes to patient pathways	Committee to be consulted on the current programme and planned changes-focus on patient impact.	CLCCG WLCCG
Report Back from HWB Centre task Group	To receive report back from the committees task group and consider recommendations in the context of the corporate work on the hubs.	Cllr Barry Taylor

#### ROUND FIVE ( 9 APRIL 2018)

Agenda Item	Reasons & objective for item	Represented by:
Cabinet Member Update	To hold to account and review the activity of the Cabinet Member.	Cllr Heather Acton
WCC Shisha Strategy	To receive an update on implementation a year after launch of strategy.	Barry Smith

Examining the links between substance abuse, mental health and the criminal justice system?	The criminalisation of health problems and the impact on services	Sara Sutton Dr Mike Robinson Westminster Magistrates
NHS Property	To examine the NHS's plans for its estate and to explore the links with the council's agenda	NHS Property Estates



**Work Programme 2017/18  
ROUND ONE (12 JUNE 2017)**

Agenda Item	Reasons & objective for item	Represented by:
<b>Cabinet Member Q&amp;A</b>	To hold to account and review the activity of the Cabinet Member.	Cllr Danny Chalkley
<b>Business rates</b>	An examination of the impact of revaluation on Westminster businesses.	Martin Hinckley

**Work Programme 2017/18  
ROUND TWO (13 SEPTEMBER 2017)**

Agenda Item	Reasons & objective for item	Represented by:
<b>Cabinet Member Q&amp;A</b>	To hold to account and review the activity of the Cabinet Member.	Cllr Danny Chalkley
<b>Building Height: Getting the right growth for Westminster</b>	To review the results of the consultation and consider policy proposals. <b>This item could include a site visit.</b>	Barry Smith

<b>Broadband update</b>	To receive an update since the last appearance at Committee in February 2017	David Wilkins Cllr Glanz as witness
<b>Work Programme</b>		

**Work Programme 2017/18  
ROUND THREE (15 NOVEMBER 2017)**

<b>Agenda Item</b>	<b>Reasons &amp; objective for item</b>	<b>Represented by:</b>
<b>Cabinet Member Q&amp;A</b>	To hold to account and review the activity of the Cabinet Member.	Cllr Robert Davis
<b>Community Infrastructure Levy</b>	Review of the first year's operation	Barry Smith Andrew Barry-Pursell
<b>The Transformation of Oxford Street</b>	To inform committee of the plans	Graham King
<b>Place Shaping</b>	A report outlining current work programme for the Committee	Ed Watson

<b>Work Programme</b>		
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**Work Programme 2017/18  
ROUND FOUR (8 FEBRUARY 2018)**

<b>Agenda Item</b>	<b>Reasons &amp; objective for item</b>	<b>Represented by:</b>
<b>Cabinet Member Q&amp;A</b>	To hold to account and review the activity of the Cabinet Member.	Cllr Davis
<b>London's Local Plans- are they supporting Neighbourhood Planning</b>		Barry Smith
<b>The service provided to customers by the utilities</b>	To include Thames Water and UK Power Networks	Graham King
<b>Crossrail 2</b>		Graham King
<b>Work Programme</b>		



**Work Programme 2017/18  
ROUND FOUR (12 APRIL 2018)**

Agenda Item	Reasons & objective for item	Represented by:
<b>Cabinet Member Q&amp;A</b>	To hold to account and review the activity of the Cabinet Member.	Cllr Davis
<b>Work Programme</b>		

**UNALLOCATED ITEMS**

Agenda Item	Reasons & objective for item	Represented by:
<b>The role of planning in delivering more affordable housing</b>		Barry Smith
<b>The Apprenticeship Levy</b>		Lee Witham
<b>Cycling Strategy</b>	Update on delivery to include progress of the Cycling Superhighways	Stuart Love
<b>Street Markets- potentially- November tbc</b>		Stuart Love/ Ed Watson
<b>Westminster Employment Service</b>	Update on new service now it has been launched	Tom Harding



## ROUND ONE - 21 JUNE 2017

Agenda Item	Reasons & objective for item	Represented by:
<b>Cabinet Member questioning</b>	To hold to account and give 'critical friend' challenge to the portfolio holder.	
<b>Westminster's Voluntary Sector Strategy</b>	To review and contribute to the draft Voluntary and Community Sector Strategy and/or VCS support contract relet.	Ezra Wallace
<b>An Active City for All</b>	Review and contribute to the development of the draft strategy	Andy Durrant Richard Barker

## ROUND TWO – 18 SEPTEMBER 2017

Agenda Item	Reasons & objective for item	Represented by:
<b>Cabinet Member questioning</b>	To hold to account and give 'critical friend' challenge to the portfolio holder.	
<b>The Libraries Commission</b>	Subject to appointment of Chairman. Contribution to the work of the Libraries Advisory Board	Mike Clarke
<b>Review of draft Open Spaces and Bio-Diversity Strategy</b>	This earlier date would give committee more opportunity to contribute to earlier draft but consultation should just have closed	Richard Barker Barry Smith
<b>Re-tendering strategy for the next Waste, Recycling and Street Cleansing Contract (from Sept. 2020)</b>	For committee to be briefed on early thoughts for this strategy and provide feedback.	Mark Banks

### ROUND THREE – 20 NOVEMBER 2017

Agenda Item	Reasons & objective for item	Represented by:
<b>Cabinet Member questioning</b>	To hold to account and give 'critical friend' challenge to the portfolio holder.	
<b>Safeguarding Children Report</b>	To review the implications of the woods review on LSCB and to examine the work of the Safeguarding Board in the last year and plans for the forthcoming year	New LSCB Chair
<b>Looked after Children Report</b>	Examination of the work undertaken as Corporate Parent for LAC and Care leavers	
<b>Review Open Spaces and Bio Diversity Strategy?</b>	To review the final draft of the strategy	Richard Barker Barry Smith
<b>Review Health Visiting (jointly with AH &amp; PP)- this could be a one off joint task group with AHPP?</b>	To contribute to the service redesign of health visiting	
<b>Therapy Support and early identification pathways. (Part of SEN local offer review)</b>	To receive a report back of service review and comment on proposed redesign.	Justine May

### ROUND FOUR – 5 FEBRUARY 2018

Agenda Item	Reasons & objective for item	Represented by:
<b>Cabinet Member questioning</b>	To hold to account and give 'critical friend' challenge to the portfolio holder.	
<b>The Future of Libraries?</b>	Subject to appointment of Chair To review the findings and recommendations of the Libraries Advisory Board.	Mike Clarke

## ROUND FIVE – 19 MARCH 2018

Agenda Item	Reasons & objective for item	Represented by:
<b>Cabinet Member questioning</b>	To hold to account and give 'critical friend' challenge to the portfolio holder.	
School organisation and Investment Strategy	To review the SOIS-Annual item	
<b>Education Report-</b> Annual item-hold the meeting in a school	To evaluate the key areas of success and areas to be developed in the Annual Education Report	

## TASK GROUPS

Agenda Item	Reasons & objective for item	Represented by:
<b>Life Chances- Potential Task Group-TBC</b>		TBC

<b>ROUND ONE – 12 June 2017</b>		
<b>Agenda Item</b>	<b>Reasons &amp; objective for item</b>	<b>Represented by:</b>
<b>Cabinet Member Q&amp;A</b>	A Q&A session	
<b>Digital Transformation Programme</b>	To review progress on the Council's digital transformation programme (including website and Report It)	Maria Benbow
<b>CityWest Homes Transformation</b>	To review the assessment of demand and consultation methodology for estate office closures	Jonathan Cowie Martin Edgerton

<b>ROUND TWO – 11 September 2017</b>		
<b>Agenda Item</b>	<b>Reasons &amp; objective for item</b>	<b>Represented by:</b>
<b>Cabinet Member Q&amp;A</b>	A Q&A session	
<b>WESTCO</b>		Ian Farrow

<b>ROUND THREE – 6 November 2017</b>		
<b>Agenda Item</b>	<b>Reasons &amp; objective for item</b>	<b>Represented by:</b>
<b>Cabinet Member Q&amp;A</b>	A Q&A session	
<b>Treasury Performance Half Year Statutory Review</b>	A statutory review of treasury performance	Steve Mair

<b>ROUND FOUR– 15 January 2018</b>		
<b>Agenda Item</b>	<b>Reasons &amp; objective for item</b>	<b>Represented by:</b>
<b>Cabinet Member Q&amp;A</b>	A Q&A session	

<b>Draft Treasury Management Strategy</b>	A statutory assessment of the draft treasury management strategy prior to submission to Council for approval.	

<b>ROUND FIVE– 26 March 2018</b>		
<b>Agenda Item</b>	<b>Reasons &amp; objective for item</b>	<b>Represented by:</b>
<b>Cabinet Member Q&amp;A</b>	A Q&A session	

#### **Other Committee Events & Task Groups**

<b>Briefings</b>	<b>Reason</b>	<b>Date</b>
<b>Managed Services Re-procurement T/G</b>	Joint task group with members of the Audit & Performance Committee to contribute to the re-procurement process for the managed services contract.	July 2017
<b>Treasury Investment Opportunities T/G</b>	To consider the Treasury Investment Opportunities	TBC
<b>Budget T/G</b>	Standing Task Group to consider the budget of Council	Jan/Feb 2018