

# Business and Children's Policy & Scrutiny Committee

<b>Date:</b>	7 <sup>th</sup> October 2021
<b>Classification:</b>	General Release
<b>Title:</b>	<b>2020/21 Work Programme</b>
<b>Report of:</b>	Head of Governance and Councillor Liaison
<b>Cabinet Member Portfolio:</b>	Cabinet Member for Business, Licensing and Planning and Cabinet Member for Young People and Learning
<b>Wards Involved:</b>	All
<b>Policy Context:</b>	All
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## 1. Executive Summary

1. This report asks the committee members to consider items for the Committee's 2021/2022 work programme.

## 2. Meeting dates for the 2021/2022 year

- 2.1 The Committee is advised that the scheduled meeting dates for the 2021/2022 year are:
  - 29<sup>th</sup> November 2021
  - 2<sup>nd</sup> February 2022
  - 31<sup>st</sup> March 2022

## 3. Suggested topics

- 3.1 The October meeting will cover health and safety in schools as well as an update on the School Inclusion Pilot. The Committee is therefore asked to reflect on and discuss the suggested work programme for the remainder of the municipal year.

- 3.2 Committee members are participating in a scrutiny task group investigating the mental health and emotional wellbeing of children and young people in Westminster, led by Cllr Karen Scarborough (Chairman of the Business and Children's Policy and Scrutiny Committee). The Committee may wish to consider topics suitable for future task group work later in the municipal year.
- 3.3 Owing to recent changes in Cabinet Member portfolios, the Oxford Street District is now within the portfolio of Cllr Matthew Green and within the remit of this Committee. Scrutiny of the Marble Arch Mound will therefore be conducted by this Committee.

**If you have any queries about this report or wish to inspect any of the background papers, please contact Hannah Small.**

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Appendix 1 – Work Programme  
Appendix 2 – Terms of Reference

**Appendix 1. Draft Work Programme 2021/2022  
Business and Children's (BC) Policy and Scrutiny Committee**

<b>ROUND ONE 26<sup>th</sup> April 2021</b>		
<b>Agenda Item</b>	<b>Reasons &amp; objective for item</b>	<b>Represented by</b>
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Cabinet Member for Young people and Learning, Cllr Tim Barnes
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities.	Cabinet Member for Business and Planning, Cllr Matthew Green
Local Safeguarding Children's Partnership Annual Report	To receive the Local Safeguarding Children's Partnership Annual Report for 2019-2020.	Angela Flahive, Head of Safeguarding Review and Quality Assurance

<b>ROUND TWO 19<sup>th</sup> July 2021</b>		
<b>Agenda Item</b>	<b>Reasons &amp; objective for item</b>	<b>Represented by</b>
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities.	Cabinet Member for Young people and Learning, Cllr Tim Barnes
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities.	Cabinet Member for Communities and Regeneration, Cllr Heather Acton
Gambling Policy	To review the proposed revisions to the Councils Gambling Policy and to provide comment on the proposal of Local Area Profiles.	Raj Mistry, Executive Director of Environment and City Management Kerry Simpkin, Head of Licensing, Place and Investment Policy

<b>ROUND THREE 7<sup>th</sup> October 2021</b>		
<b>Agenda Item</b>	<b>Reasons &amp; objective for item</b>	<b>Represented by</b>
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Cabinet Member for Young people and Learning, Cllr Tim Barnes
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Cabinet Member for Communities and Regeneration, Cllr Heather Acton
School Inclusion Pilot	To receive an update on the School Inclusion Pilot and comment on strategies through which more schools can be encouraged to become involved in trauma informed approaches	Sarah Newman, Bi-Borough Executive Director of Children's Services Steve Bywater, Supporting Families Strategic Manager Nicky Crouch, Director of Family Service

Health and Safety in Schools	To receive an update on health and safety in schools. This issue was referred to the Committee by the Audit and Performance Committee	Sarah Newman, Bi-Borough Executive Director of Children's Services Ian Heggs, Bi-Borough Director of Education
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<b>ROUND FOUR</b> <b>29<sup>th</sup> November 2021</b>		
<b>Agenda Item</b>	<b>Reasons &amp; objective for item</b>	<b>Represented by</b>
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Cabinet Member for Young people and Learning, Cllr Tim Barnes
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Cabinet Member for Communities and Regeneration, Cllr Heather Acton
Oxford Regeneration Project	To receive an update on the Oxford Regeneration Project. <ul style="list-style-type: none"> <li>• Scrutiny of traffic and cycle management on the Strand.</li> <li>• Scrutiny of 'temporary' and permanent piazzas at Oxford Circus</li> </ul> <p>Also, to receive an update on the Council's pop-up strategy in the Westend</p>	Debbie Jackson, Executive Director for Growth, Planning and Housing
Update on CYPMH Task Group	Chairman to provide a progress update on the CYPMH Task Group and discuss interim themes and recommendations	Members of the scrutiny task group supported by Scrutiny team

<b>ROUND FIVE</b> <b>2<sup>nd</sup> February 2022</b>		
<b>Agenda Item</b>	<b>Reasons &amp; objective for item</b>	<b>Represented by</b>
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Cabinet Member for Young people and Learning, Cllr Tim Barnes
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Cabinet Member for Communities and Regeneration, Cllr Heather Acton
School Performance	To review the 2021 School Performance Strategy	Sarah Newman, Bi-Borough Executive Director of Children's Services Ian Heggs, Bi-Borough Director of Education

<b>ROUND SIX</b> <b>31<sup>st</sup> March 2022</b>		
<b>Agenda Item</b>	<b>Reasons &amp; objective for item</b>	<b>Represented by</b>

Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Cabinet Member for Young people and Learning, Cllr Tim Barnes
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Cabinet Member for Communities and Regeneration, Cllr Heather Acton
Al-Fresco Dining Scheme	To review the future of Al-Fresco dining in Westminster and to review what works best for residents and businesses ahead of summer 2022.	Debbie Jackson, Executive Director for Growth, Planning and Housing Raj Mistry, Executive Director of Environment and City Management
Westminster Investment Service	To receive an update from the Westminster Investment Service and to review its priorities	Debbie Jackson, Executive Director for Growth, Planning and Housing

### UNALLOCATED ITEMS

Agenda Item	Reasons & objective for item	Represented by
Out of Area Care Placements and Semi-Independent Accommodation	To scrutinise the use of out of area care placements and semi-independent accommodation for looked after children	Sarah Newman, Bi-Borough Executive Director of Children's Services
NEET & Apprenticeships	To hear an update from the NEET task group set up by the Cabinet Member for Business & Planning and the Cabinet Member for Young People & Learning.	
Social Care Review 2021	To hear how the Council intends to implement recommended changes from the Children's Social Care Review 2021 [Please Note: Review is yet to be completed]	Sarah Newman, Bi-Borough Executive Director of Children's Services
School Uniform	To hear an update from School Standards team on how it intends to work with school to lower the cost of school uniform, as per the Education (Guidance about the Costs of School Uniforms) Act 2021. [Please Note: Guidance is yet to be implemented]	Sarah Newman, Bi-Borough Executive Director of Children's Services Ian Heggs, Bi-Borough Director of Education

### TASK GROUPS AND STUDIES

Subject	Reasons & objective	Type
Children and Young People's Mental Health and Well-being	To understand children and young people's mental health needs in the Borough, what services Westminster provides and what can be improved.	Running Now Research Task Group
The Mound	To scrutinise the Marble Arch Mound.	Extraordinary Meeting
Licensing	To review in detail the Council's licensing policy.	

## **Appendix 2. Terms of Reference**

### **BUSINESS AND CHILDREN'S POLICY AND SCRUTINY COMMITTEE**

#### **COMPOSITION**

Eight (8) Members of the Council (five Majority Party Members and three Minority Party Members), but shall not include a Member of the Cabinet.

Four (4) co-opted Members with voting rights i.e. one co-opted representative each from the Church of England and Roman Catholic Diocesan Education Boards and two Parent Governor Representatives. 2 co-opted Members without voting rights, i.e. two Headteachers of Westminster maintained schools.

NB: The voting rights of the co-opted only extend to matters relating to Education.

#### **TERMS OF REFERENCE**

(a) To carry out the Policy and Scrutiny functions, as set out in Article 6 of the Constitution in respect of matters relating to all those duties within the terms of reference of the Cabinet Member for Business, Licensing and Planning and the Cabinet Member for Young People and Learning.

(b) To carry out the Policy and Scrutiny function in respect of matters within the remit of the Council's non-executive Committees and Sub-Committees, which are within the broad remit of the Committee, in accordance with paragraph 13 (a) of the Policy and Scrutiny procedure rules.

(c) Matters within the broad remit of the Cabinet Members referred to in (a) above which are the responsibility of external agencies and in particular to scrutinise matters relating to the provision of Health Services within Westminster, including the consideration of any reports referred by the local Health Watch.

(d) To scrutinise the duties of the Lead Members which fall within the remit of the Committee or as otherwise allocated by the Westminster Scrutiny Commission.

(e) To scrutinise any Bi-borough proposals which impact on service areas that fall within the Committee's terms of reference.

(f) Any other matter allocated by the Westminster Scrutiny Commission.

(g) To have the power to establish ad hoc or Standing Sub-Committees as Task Groups to carry out the scrutiny of functions within these terms of reference.

(h) To oversee any issues relating to Performance within the Committee's terms of reference.

(i) To have the power to scrutinise those partner organisations that are relevant to the remit of the Committee.

(j) To consider any C

*February 2021*

