

# **The Executive - Leader and the Cabinet**

## **11.1 Role**

The executive will carry out all of the local authority's functions which are not the responsibility of any other part of the local authority, whether by law or under this Constitution.

## **11.2 Form and composition**

The executive will consist of the Leader together with other councillors, the precise number of which is determined by the Leader but cannot be more than 10 including the Leader appointed to the Cabinet by the Leader.

## **11.3 Leader**

The Leader will be a councillor elected to the position of Leader by the Council. The Leader will hold office until:

- (a) he/she resigns from the office; or
- (b) he/she is suspended from being a councillor under Part III of the Local Government Act 2000 (although he/she may resume office at the end of the period of suspension); or
- (c) he/she is no longer a councillor; or
- (d) he/she is removed from office by resolution of the Council.

The Leader of the Council will be elected at the Annual Council Meeting in the year of the City Council elections.

## **11.4 Other Cabinet members**

Other Cabinet members shall hold office until:

- (a) they resign from office; or
- (b) they are suspended from being councillors under Part III of the Local Government Act 2000 (although they may resume office at the end of the period of suspension); or
- (c) they are no longer councillors; or
- (d) they are removed from office by the Leader who must give written notice of any removal to the proper officer.

### **11.5 Proceedings of the executive**

Proceedings of the executive shall take place in accordance with the Executive Procedure Rules and, so far as relevant, the Council Procedure Rules set out in Chapter 2 of this Constitution.

### **11.6 Responsibility for functions**

The Proper Officer will on behalf of the Leader maintain a list in this Constitution setting out which individual members of the Cabinet, committees of the Cabinet, officers or joint arrangements are responsible for the exercise of particular executive functions and of non-decision making Deputy Cabinet Members.

## THE CABINET

### 1. CONSTITUTION

The Leader and the other members of the Cabinet as appointed by her not exceeding 10 Members (including the Leader).

### 2. TERMS OF REFERENCE

Subject always to the budget and policy framework approved by the full Council; executive functions in relation to the following:

#### (1) POLICY PLANNING AND ADVICE

- (a) to approve, unless this function is being carried out by the Cabinet Member prior to submission to the full Council for adoption, or submission to the Secretary of State, the following Plans and Strategies: Annual Library Plan, Children and Young People's Strategic Plan, Programme for a Healthier Westminster, Community Strategy (the Westminster City Plan), Crime and Disorder Reduction Strategy, Early Years Development Plan, Education Development Plan, Local Development Framework, Youth Justice Plan and to make any proposals to full Council that are contrary to any of the above approved Plans and Strategies;
- (b) to keep under review the Council's objectives and to co-ordinate plans for their achievement;
- (c) within the framework approved by full Council to determine overall Council priorities for services and projects and to re-allocate financial and other resources therefore;
- (d) to require Cabinet Members to consider or to review the detailed application of service policies;
- (e) to consider all matters which, in the opinion of the Leader of the Council or the Chief Executive, involve questions of major policy or which requires co-ordination of decisions between Cabinet Members;
- (f) to advise Cabinet Members on such matters as have been referred by them for such advice or upon which the Cabinet considers they should have done;
- (g) To determine matters within the terms of reference of individual Cabinet Members where a dispute has arisen on the matter in question between the relevant Cabinet member and the Chairman of the relevant Policy and Scrutiny Committee;
- (h) To meet any other requirements incumbent on the Cabinet as set out in the Constitution.

(2) BUDGET PREPARATION AND FINANCIAL MANAGEMENT

- (a) within the framework approved by the full Council the overall control of the finances of the Council;
- (b) to consider and submit for approval annually a programme of capital expenditure and its revenue implications for the General Fund and the Housing Revenue Account for the succeeding five years and the capital estimates for the next financial year;
- (c) to indicate to Cabinet Members the limits within which revenue budgets - including the Housing Revenue Account, shall be framed for approval by the Council and to examine their individual revenue forecasts;
- (d) to recommend to the Council for approval the annual revenue and capital estimates and the Council Tax levied after making provision for contingencies and balances and taking into account any other factor that may affect the level of the Council Tax and the National Non Domestic Rate.
- (e) to take decisions on any supplementary estimates requests where the Cabinet Member for Finance, Corporate and Customer Services is minded to defer or refuse a request.
- (f) to recommend for approval any strategy or plan for the control of the Council's capital expenditure or borrowing.

(3) DEPARTMENTAL ORGANISATION

To have responsibility for the Departmental Organisation of the City Council.

**WESTMINSTER CITY COUNCIL  
MEMBERS OF THE CABINET**

<b>Portfolio</b>	<b>Name</b>	<b>Ward</b>
Leader of the Council	Councillor Adam Hug	Westbourne
Deputy Leader and Cabinet Member for Communities and Public Protection	Councillor Aicha Less	Church Street
Deputy Leader and Cabinet Member for Young People, Learning and Leisure	Councillor Tim Roca	Harrow Road
Cabinet Member for Finance and Council Reform	Councillor David Boothroyd	Westbourne
Cabinet Member for Adult Social Care, Public Health and Voluntary Community Sector	Councillor Nafsika Butler-Thalassis	Maida Vale
Cabinet Member for Planning and Economic Development	Councillor Geoff Barraclough	Maida Vale
Cabinet Member for City Management and Air Quality	Councillor Paul Dimoldenberg	Hyde Park
Cabinet Member for Housing Services	Councillor Liza Begum	Pimlico South
Cabinet Member for Climate Action, Regeneration and Renters	Councillor Matt Noble	Church Street

## DEPUTY CABINET MEMBERS

Portfolio	Special Area of Interest	Name	Ward
City Management and Air Quality	City Management & Air Quality	Councillor Max Sullivan	Bayswater
Young People, Learning and Leisure	Culture, Heritage and the Arts	Councillor Jessica Toale	West End
Climate Action, Regeneration and Renters Finance and Council Reform	Climate Action & Biodiversity	Councillor Ryan Jude	Lancaster Gate
Climate Action, Regeneration and Renters Finance and Council Reform Communities and Public Protection Leader of the Council	Community Engagement & Consultation Reform	Councillor Cara Sanquest	Queen's Park
Communities and Public Protection Adult Social Care, Public Health and Voluntary Community Sector	Voluntary Sector & Public Protection	Councillor Concia Albert	Harrow Road
Finance and Council Reform Housing Services	Procurement and Finance	Councillor Ellie Ormsby	Lancaster Gate
Planning and Economic Development	Planning & Economic Development	Councillor James Small-Edwards	Bayswater
Communities and Public Protection	Licensing & Public Protection	Councillor Paul Fisher	West End
Housing Services	Housing Services	Councillor Maggie Carmen	Bayswater
Planning and Economic Development Finance and Council Reform	Fairer Working	Councillor Robert Eagleton	Pimlico South